

St Nicholas Parent Association Annual General Meeting
 3.10.24
 6.30pm-8.00pm
 Bearsden Academy

In attendance: Caitlin McKenna (CMcK), Eleanor Paton (EP), April Logan (AL), Clare Norman (CN), Claire Mallon (CM), Gemma Burns (GB), Gillian Mackie (GM), Ela Latosi-Mielcarek (ELM), Veronica Cacace (VC)

Agenda item	Notes	Action
Welcome and introductions	New members welcomed to the group, CMcK gave background to how current PA has evolved and her role as chair. Welcomed opportunity for connection with school via GM and other potential teachers.	
Vote on move from PA to PTA	Now with GM in role of teacher representative on the group, a vote was held and unanimously agreed upon that we would now be known as PTA rather than PA	Facebook admin (CMcK) to update any social media pages where we refer to ourselves as PA and replace with PTA
Review of previous year events and monies	<p>CMcK summarised events since current PA took over from previous chair. This included Christmas craft fair, family bingo night, uniform upcycle event and summer disco.</p> <p>Regarding uniform upcycle discussed logistics of gathering, sorting uniform, manning stalls and ease/comfort of access for all parents who may not routinely be at school or feel comfortable collecting.</p> <p>Summarised use of monies for school</p>	<p>For 24/25 agreed to create a St Nicholas Pre-Loved uniform private Facebook group- AL and CMcK to liaise on creation and promotion</p> <p>Once permanent HT in post can discuss what else school needs funds for so we can support where possible</p>
This year's events	<p>Dates were confirmed for following events:</p> <p>Christmas Fair 1.12.24 at St Joseph's Church hall 11am-1pm</p> <p>Christmas books supply and wrap for P1-3</p> <p>Family night 1st March PM, location and theme TBC but DJ is booked</p> <p>Summer disco 5th June</p> <p>Agreed would also run a half term raffle for kids in February. Suggested prizes e.g. vouchers for Loop</p>	<p>Details to be shared via social media and newsletter(more detailed planning later in meeting)</p> <p>CMcK to order books and liaise with Rhona. Ask PTA members for support for wrapping. To use 3 separate paper for age ranges.</p> <p>Add raffle planning to calendar of events</p>

	<p>and Scoop, Vivi and Co, cinema voucher etc. Can't have Easter raffle due to Lent</p> <p>Discussed summer fair as a goal for future when better network of support is established across teaching staff and parents. Acknowledged this would need around 18 months advance planning for scale.</p> <p>Discussed sponsored events idea and noted this had been plan of previous HT.</p>	For review when permanent HT in post
Christmas event	<p>Agreed on following:</p> <ul style="list-style-type: none"> -no charge for entry but payment at individual craft tables and donation to be made for tea/coffee/home baking -introduction of Christmas photo booth (chargeable) -raffle -Christmas music playing rather than trying to set up separate movie space -craft tables <p>Crafts: CMcK and AL have large stock of crafts. GM stated some could be used as part of lunch time club for P7s and infants</p> <p>Roles assigned so far:</p> <p>EP- refreshments and home baking</p> <p>AL/CN-photo booth</p> <p>Can identify need for more volunteers for craft tables once we know what we have for kids to do.</p>	<p>Zoom call on Thursday 24th October at 7pm to finalise details.</p> <p>CMcK and AL to liaise on what crafts will be available, what to share with school. GB to support with supply of plaster models for painting.</p> <p>EP to organise donations of home baking/ shop bought cakes etc</p> <p>Full details to be agreed at Zoom call later in month EP to set up and share invite</p>
AOB	<p>Agreement for individuals to take on set roles and responsibilities for events as this worked well for summer disco</p> <p>Agreement to have separate whatsapp group for volunteers for specific events and close these after to reduce volume of messages and only involve those who can commit</p>	<p>CM to ensure Sept disco groups have been closed on Whatsapp</p>
Next meeting		Thursday 24th October 7pm on Zoom
Close		